

# LEXINGTON SCHOOLS

Pay period start date: 4/21/2021  
 Pay period end date: 5/5/2021

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 May 20, 2021 pay date

| Day       |           | Start | Stop | Total Regular | Start | Stop | Total Over Time |
|-----------|-----------|-------|------|---------------|-------|------|-----------------|
| Thursday  | 4/22/2021 |       |      |               |       |      |                 |
| Friday    | 4/23/2021 |       |      |               |       |      |                 |
| Saturday  | 4/24/2021 |       |      |               |       |      |                 |
| Sunday    | 4/25/2021 |       |      |               |       |      |                 |
| Monday    | 4/26/2021 |       |      |               |       |      |                 |
| Tuesday   | 4/27/2021 |       |      |               |       |      |                 |
| Wednesday | 4/28/2021 |       |      |               |       |      |                 |
| Thursday  | 4/29/2021 |       |      |               |       |      |                 |
| Friday    | 4/30/2021 |       |      |               |       |      |                 |
| Saturday  | 5/1/2021  |       |      |               |       |      |                 |
| Sunday    | 5/2/2021  |       |      |               |       |      |                 |
| Monday    | 5/3/2021  |       |      |               |       |      |                 |
| Tuesday   | 5/4/2021  |       |      |               |       |      |                 |
| Wednesday | 5/5/2021  |       |      |               |       |      |                 |

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_