

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/6/2017

Pay period end date: 10/20/2017

Employee: _____

Any extra hours will be
paid on the
Nov 3, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	10/6/2017					
Saturday	10/7/2017					
Sunday	10/8/2017					
Monday	10/9/2017					
Tuesday	10/10/2017					
Wednesday	10/11/2017					
Thursday	10/12/2017					
Friday	10/13/2017					
Saturday	10/14/2017					
Sunday	10/15/2017					
Monday	10/16/2017					
Tuesday	10/17/2017					
Wednesday	10/18/2017					
Thursday	10/19/2017					
Friday	10/20/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date