

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 9/21/2017

Pay period end date: 10/5/2017

Employee: _____

Any extra hours will be
paid on the
Oct 20, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	9/21/2017					
Friday	9/22/2017					
Saturday	9/23/2017					
Sunday	9/24/2017					
Monday	9/25/2017					
Tuesday	9/26/2017					
Wednesday	9/27/2017					
Thursday	9/28/2017					
Friday	9/29/2017					
Saturday	9/30/2017					
Sunday	10/1/2017					
Monday	10/2/2017					
Tuesday	10/3/2017					
Wednesday	10/4/2017					
Thursday	10/5/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date