

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 8/19/2017

Pay period end date: 9/5/2017

Employee: _____

Any extra hours will be
paid on the
Sept 20, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	8/19/2017					
Sunday	8/20/2017					
Monday	8/21/2017					
Tuesday	8/22/2017					
Wednesday	8/23/2017					
Thursday	8/24/2017					
Friday	8/25/2017					
Saturday	8/26/2017					
Sunday	8/27/2017					
Monday	8/28/2017					
Tuesday	8/29/2017					
Wednesday	8/30/2017					
Thursday	8/31/2017					
Friday	9/1/2017					
Saturday	9/2/2017					
Sunday	9/3/2017					
Monday	9/4/2017					
Tuesday	9/5/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date