

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 8/6/2016
 Pay period end date: 8/19/2016

Employee: _____

Any extra hours will be
 paid on the
 Sept 2, 2016 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	8/6/2016					
Sunday	8/7/2016					
Monday	8/8/2016					
Tuesday	8/9/2016					
Wednesday	8/10/2016					
Thursday	8/11/2016					
Friday	8/12/2016					
Saturday	8/13/2016					
Sunday	8/14/2016					
Monday	8/15/2016					
Tuesday	8/16/2016					
Wednesday	8/17/2016					
Thursday	8/18/2016					
Friday	8/19/2016					
				Total Extra		
				hourly rate		
				Total Extra Pay		

 Employee signature Date

 Supervisor signature Date