

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 7/21/2017

Pay period end date: 8/4/2017

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Aug 18, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	7/21/2017					
Saturday	7/22/2017					
Sunday	7/23/2017					
Monday	7/24/2017					
Tuesday	7/25/2017					
Wednesday	7/26/2017					
Thursday	7/27/2017					
Friday	7/28/2017					
Saturday	7/29/2017					
Sunday	7/30/2017					
Monday	7/31/2017					
Tuesday	8/1/2017					
Wednesday	8/2/2017					
Thursday	8/3/2017					
Friday	8/4/2017					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date