

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 7/6/2017

Pay period end date: 7/20/2017

Employee: _____

Any extra hours will be
paid on the
Aug 4, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	7/6/2017					
Friday	7/7/2017					
Saturday	7/8/2017					
Sunday	7/9/2017					
Monday	7/10/2017					
Tuesday	7/11/2017					
Wednesday	7/12/2017					
Thursday	7/13/2017					
Friday	7/14/2017					
Saturday	7/15/2017					
Sunday	7/16/2017					
Monday	7/17/2017					
Tuesday	7/18/2017					
Wednesday	7/19/2017					
Thursday	7/20/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date