

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 7/6/2016
 Pay period end date: 7/20/2016

Employee: _____

Any extra hours will be
 paid on the
 Aug 5, 2016 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	7/6/2016					
Thursday	7/7/2016					
Friday	7/8/2016					
Saturday	7/9/2016					
Sunday	7/10/2016					
Monday	7/11/2016					
Tuesday	7/12/2016					
Wednesday	7/13/2016					
Thursday	7/14/2016					
Friday	7/15/2016					
Saturday	7/16/2016					
Sunday	7/17/2016					
Monday	7/18/2016					
Tuesday	7/19/2016					
Wednesday	7/20/2016					
				Total Extra		
				hourly rate		
				Total Extra Pay		

 Employee signature Date

 Supervisor signature Date