

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 6/21/2017

Pay period end date: 7/5/2017

Employee: _____

Any extra hours will be
paid on the
July 20, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	6/21/2017					
Thursday	6/22/2017					
Friday	6/23/2017					
Saturday	6/24/2017					
Sunday	6/25/2017					
Monday	6/26/2017					
Tuesday	6/27/2017					
Wednesday	6/28/2017					
Thursday	6/29/2017					
Friday	6/30/2017					
Saturday	7/1/2017					
Sunday	7/2/2017					
Monday	7/3/2017					
Tuesday	7/4/2017					
Wednesday	7/5/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date