

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 6/6/2017

Pay period end date: 6/20/2017

Employee: _____

Any extra hours will be
paid on the
July 5, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	6/6/2017					
Wednesday	6/7/2017					
Thursday	6/8/2017					
Friday	6/9/2017					
Saturday	6/10/2017					
Sunday	6/11/2017					
Monday	6/12/2017					
Tuesday	6/13/2017					
Wednesday	6/14/2017					
Thursday	6/15/2017					
Friday	6/16/2017					
Saturday	6/17/2017					
Sunday	6/18/2017					
Monday	6/19/2017					
Tuesday	6/20/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date