

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 5/20/2017

Pay period end date: 6/5/2017

Employee: _____

Any extra hours will be
paid on the
June 20, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	5/20/2017					
Sunday	5/21/2017					
Monday	5/22/2017					
Tuesday	5/23/2017					
Wednesday	5/24/2017					
Thursday	5/25/2017					
Friday	5/26/2017					
Saturday	5/27/2017					
Sunday	5/28/2017					
Monday	5/29/2017					
Tuesday	5/30/2017					
Wednesday	5/31/2017					
Thursday	6/1/2017					
Friday	6/2/2017					
Saturday	6/3/2017					
Sunday	6/4/2017					
Monday	6/5/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date