

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 4/21/2017

Pay period end date: 5/5/2017

Employee: _____

Any extra hours will be
paid on the
May 19, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	4/21/2017					
Saturday	4/22/2017					
Sunday	4/23/2017					
Monday	4/24/2017					
Tuesday	4/25/2017					
Wednesday	4/26/2017					
Thursday	4/27/2017					
Friday	4/28/2017					
Saturday	4/29/2017					
Sunday	4/30/2017					
Monday	5/1/2017					
Tuesday	5/2/2017					
Wednesday	5/3/2017					
Thursday	5/4/2017					
Friday	5/5/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date