

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/21/2017

Pay period end date: 4/5/2017

Employee: _____

Any extra hours will be
paid on the
Apr 20, 2017 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	3/21/2017					
Wednesday	3/22/2017					
Thursday	3/23/2017					
Friday	3/24/2017					
Saturday	3/25/2017					
Sunday	3/26/2017					
Monday	3/27/2017					
Tuesday	3/28/2017					
Wednesday	3/29/2017					
Thursday	3/30/2017					
Friday	3/31/2017					
Saturday	4/1/2017					
Sunday	4/2/2017					
Monday	4/3/2017					
Tuesday	4/4/2017					
Wednesday	4/5/2017					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date