

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/4/2017
 Pay period end date: 2/20/2017

Employee: _____

Any extra hours will be
 paid on the
 Mar 3, 2017 pay date

| Day | | In | Out | Total Regular | Total Extra | Grand Total |
|-----------|-----------|----|-----|------------------------|-------------|-------------|
| Saturday | 2/4/2017 | | | | | |
| Sunday | 2/5/2017 | | | | | |
| Monday | 2/6/2017 | | | | | |
| Tuesday | 2/7/2017 | | | | | |
| Wednesday | 2/8/2017 | | | | | |
| Thursday | 2/9/2017 | | | | | |
| Friday | 2/10/2017 | | | | | |
| Saturday | 2/11/2017 | | | | | |
| Sunday | 2/12/2017 | | | | | |
| Monday | 2/13/2017 | | | | | |
| Tuesday | 2/14/2017 | | | | | |
| Wednesday | 2/15/2017 | | | | | |
| Thursday | 2/16/2017 | | | | | |
| Friday | 2/17/2017 | | | | | |
| Saturday | 2/18/2017 | | | | | |
| Sunday | 2/19/2017 | | | | | |
| Monday | 2/20/2017 | | | | | |
| | | | | Total Extra | | |
| | | | | hourly rate | | |
| | | | | Total Extra Pay | | |

 Employee signature Date

 Supervisor signature Date