

LEXINGTON SCHOOLS

Pay period start date: 12/6/2017
 Pay period end date: 12/20/2017

Employee: _____

Any extra hours worked will
 be paid on the
 Jan. 5, 2018 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Wednesday	12/6/2017						
Thursday	12/7/2017						
Friday	12/8/2017						
Saturday	12/9/2017						
Sunday	12/10/2017						
Monday	12/11/2017						
Tuesday	12/12/2017						
Wednesday	12/13/2017						
Thursday	12/14/2017						
Friday	12/15/2017						
Saturday	12/16/2017						
Sunday	12/17/2017						
Monday	12/18/2017						
Tuesday	12/19/2017						
Wednesday	12/20/2017						

Employee signature

Date

Supervisor signature

Date

FOR TREASURER'S OFFICE USE ONLY

Total Substitute hours _____ at rate of \$ _____ = \$ _____

Total Straight-Time hours _____ at rate of \$ _____ = \$ _____

Total Over-Time hours _____ at rate of \$ _____ = \$ _____