

LEXINGTON SCHOOLS

Pay period start date: 12/6/2016
 Pay period end date: 12/20/2016

Employee: _____

Any extra hours worked will
 be paid on the
 Jan 5, 2017 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Tuesday	12/6/2016						
Wednesday	12/7/2016						
Thursday	12/8/2016						
Friday	12/9/2016						
Saturday	12/10/2016						
Sunday	12/11/2016						
Monday	12/12/2016						
Tuesday	12/13/2016						
Wednesday	12/14/2016						
Thursday	12/15/2016						
Friday	12/16/2016						
Saturday	12/17/2016						
Sunday	12/18/2016						
Monday	12/19/2016						
Tuesday	12/20/2016						

Employee signature

Date

Supervisor signature

Date

FOR TREASURER'S OFFICE USE ONLY

Total Substitute hours _____ at rate of \$ _____ = \$ _____

Total Straight-Time hours _____ at rate of \$ _____ = \$ _____

Total Over-Time hours _____ at rate of \$ _____ = \$ _____