

# LEXINGTON SCHOOLS

Pay period start date: 11/21/2017  
 Pay period end date: 12/5/2017

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Dec 20, 2017 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Tuesday	11/21/2017						
Wednesday	11/22/2017						
Thursday	11/23/2017						
Friday	11/24/2017						
Saturday	11/25/2017						
Sunday	11/26/2017						
Monday	11/27/2017						
Tuesday	11/28/2017						
Wednesday	11/29/2017						
Thursday	11/30/2017						
Friday	12/1/2017						
Saturday	12/2/2017						
Sunday	12/3/2017						
Monday	12/4/2017						
Tuesday	12/5/2017						

\_\_\_\_\_  
 Employee signature Date

\_\_\_\_\_  
 Supervisor signature Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours _____ at rate of \$ _____ = \$ _____
Total Straight-Time hours _____ at rate of \$ _____ = \$ _____
Total Over-Time hours _____ at rate of \$ _____ = \$ _____