

# LEXINGTON SCHOOLS

Pay period start date: 11/4/2017  
 Pay period end date: 11/20/2017

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Dec 5, 2017 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	11/4/2017						
Sunday	11/5/2017						
Monday	11/6/2017						
Tuesday	11/7/2017						
Wednesday	11/8/2017						
Thursday	11/9/2017						
Friday	11/10/2017						
Saturday	11/11/2017						
Sunday	11/12/2017						
Monday	11/13/2017						
Tuesday	11/14/2017						
Wednesday	11/15/2017						
Thursday	11/16/2017						
Friday	11/17/2017						
Saturday	11/18/2017						
Sunday	11/19/2017						
Monday	11/20/2017						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_