

# LEXINGTON SCHOOLS

Pay period start date: 10/6/2016  
 Pay period end date: 10/20/2016

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Nov 4, 2016 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Thursday	10/6/2016						
Friday	10/7/2016						
Saturday	10/8/2016						
Sunday	10/9/2016						
Monday	10/10/2016						
Tuesday	10/11/2016						
Wednesday	10/12/2016						
Thursday	10/13/2016						
Friday	10/14/2016						
Saturday	10/15/2016						
Sunday	10/16/2016						
Monday	10/17/2016						
Tuesday	10/18/2016						
Wednesday	10/19/2016						
Thursday	10/20/2016						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_