

LEXINGTON SCHOOLS

Pay period start date: 8/20/2016

Pay period end date: 9/2/2016

Employee: _____

Any extra hours worked will
be paid on the
Sept 20, 2016 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	8/20/2016						
Sunday	8/21/2016						
Monday	8/22/2016						
Tuesday	8/23/2016						
Wednesday	8/24/2016						
Thursday	8/25/2016						
Friday	8/26/2016						
Saturday	8/27/2016						
Sunday	8/28/2016						
Monday	8/29/2016						
Tuesday	8/30/2016						
Wednesday	8/31/2016						
Thursday	9/1/2016						
Friday	9/2/2016						

Employee signature

Date

Supervisor signature

Date

FOR TREASURER'S OFFICE USE ONLY

Total Substitute hours _____ at rate of \$ _____ = \$ _____
Total Straight-Time hours _____ at rate of \$ _____ = \$ _____
Total Over-Time hours _____ at rate of \$ _____ = \$ _____