

# LEXINGTON SCHOOLS

Pay period start date: 6/21/2016

Pay period end date: 7/5/2016

Employee: \_\_\_\_\_

Any extra hours worked will  
be paid on the  
July 20, 2016 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Tuesday	6/21/2016						
Wednesday	6/22/2016						
Thursday	6/23/2016						
Friday	6/24/2016						
Saturday	6/25/2016						
Sunday	6/26/2016						
Monday	6/27/2016						
Tuesday	6/28/2016						
Wednesday	6/29/2016						
Thursday	6/30/2016						
Friday	7/1/2016						
Saturday	7/2/2016						
Sunday	7/3/2016						
Monday	7/4/2016						
Tuesday	7/5/2016						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_