

# LEXINGTON SCHOOLS

Pay period start date: 4/21/2018

Pay period end date: 5/4/2018

Employee: \_\_\_\_\_

Any extra hours worked will  
be paid on the  
May, 2018 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	4/21/2018						
Sunday	4/22/2018						
Monday	4/23/2018						
Tuesday	4/24/2018						
Wednesday	4/25/2018						
Thursday	4/26/2018						
Friday	4/27/2018						
Saturday	4/28/2018						
Sunday	4/29/2018						
Monday	4/30/2018						
Tuesday	5/1/2018						
Wednesday	5/2/2018						
Thursday	5/3/2018						
Friday	5/4/2018						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours _____ at rate of \$ _____ = \$ _____
Total Straight-Time hours _____ at rate of \$ _____ = \$ _____
Total Over-Time hours _____ at rate of \$ _____ = \$ _____