

# LEXINGTON SCHOOLS

Pay period start date: 1/20/2018

Pay period end date: 2/5/2018

Employee: \_\_\_\_\_

Any extra hours worked will  
be paid on the  
Feb 20, 2018 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	1/20/2018						
Sunday	1/21/2018						
Monday	1/22/2018						
Tuesday	1/23/2018						
Wednesday	1/24/2018						
Thursday	1/25/2018						
Friday	1/26/2018						
Saturday	1/27/2018						
Sunday	1/28/2018						
Monday	1/29/2018						
Tuesday	1/30/2018						
Wednesday	1/31/2018						
Thursday	2/1/2018						
Friday	2/2/2018						
Saturday	2/3/2018						
Sunday	2/4/2018						
Monday	2/5/2018						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_