

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 6/4/2016

Pay period end date: 6/20/2016

Employee: _____

Any extra hours will be
paid on the
July 5, 2016 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	6/4/2016					
Sunday	6/5/2016					
Monday	6/6/2016					
Tuesday	6/7/2016					
Wednesday	6/8/2016					
Thursday	6/9/2016					
Friday	6/10/2016					
Saturday	6/11/2016					
Sunday	6/12/2016					
Monday	6/13/2016					
Tuesday	6/14/2016					
Wednesday	6/15/2016					
Thursday	6/16/2016					
Friday	6/17/2016					
Saturday	6/18/2016					
Sunday	6/19/2016					
Monday	6/20/2016					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature Date

Supervisor signature Date