

LEXINGTON SCHOOLS

Pay period start date: 2/20/2016

Pay period end date: 3/4/2016

Employee: _____

Any extra hours worked will
be paid on the
Mar 18, 2016 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	2/20/2016						
Sunday	2/21/2016						
Monday	2/22/2016						
Tuesday	2/23/2016						
Wednesday	2/24/2016						
Thursday	2/25/2016						
Friday	2/26/2016						
Saturday	2/27/2016						
Sunday	2/28/2016						
Monday	2/29/2016						
Tuesday	3/1/2016						
Wednesday	3/2/2016						
Thursday	3/3/2016						
Friday	3/4/2016						

Employee signature

Date

Supervisor signature

Date

FOR TREASURER'S OFFICE USE ONLY

Total Substitute hours _____ at rate of \$ _____ = \$ _____

Total Straight-Time hours _____ at rate of \$ _____ = \$ _____

Total Over-Time hours _____ at rate of \$ _____ = \$ _____