

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 5/21/2015

Pay period end date: 6/5/2015

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
June 19, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	5/21/2015					
Friday	5/22/2015					
Saturday	5/23/2015					
Sunday	5/24/2015					
Monday	5/25/2015					
Tuesday	5/26/2015					
Wednesday	5/27/2015					
Thursday	5/28/2015					
Friday	5/29/2015					
Saturday	5/30/2015					
Sunday	5/31/2015					
Monday	6/1/2015					
Tuesday	6/2/2015					
Wednesday	6/3/2015					
Thursday	6/4/2015					
Friday	6/5/2015					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date