

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 5/6/2015
 Pay period end date: 5/20/2015

Employee: _____

Any extra hours will be
 paid on the
 June 5, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	5/6/2015					
Thursday	5/7/2015					
Friday	5/8/2015					
Saturday	5/9/2015					
Sunday	5/10/2015					
Monday	5/11/2015					
Tuesday	5/12/2015					
Wednesday	5/13/2015					
Thursday	5/14/2015					
Friday	5/15/2015					
Saturday	5/16/2015					
Sunday	5/17/2015					
Monday	5/18/2015					
Tuesday	5/19/2015					
Wednesday	5/20/2015					
				Total Extra		
				hourly rate		
				Total Extra Pay		

 Employee signature Date

 Supervisor signature Date