

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/21/2015

Pay period end date: 4/2/2015

Employee: _____

Any extra hours will be
paid on the
April 20, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	3/21/2015					
Sunday	3/22/2015					
Monday	3/23/2015					
Tuesday	3/24/2015					
Wednesday	3/25/2015					
Thursday	3/26/2015					
Friday	3/27/2015					
Saturday	3/28/2015					
Sunday	3/29/2015					
Monday	3/30/2015					
Tuesday	3/31/2015					
Wednesday	4/1/2015					
Thursday	4/2/2015					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date