

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 3/6/2015  
 Pay period end date: 3/20/2015

Employee: \_\_\_\_\_

Any extra hours will be  
 paid on the  
 April 2, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	3/6/2015					
Saturday	3/7/2015					
Sunday	3/8/2015					
Monday	3/9/2015					
Tuesday	3/10/2015					
Wednesday	3/11/2015					
Thursday	3/12/2015					
Friday	3/13/2015					
Saturday	3/14/2015					
Sunday	3/15/2015					
Monday	3/16/2015					
Tuesday	3/17/2015					
Wednesday	3/18/2015					
Thursday	3/19/2015					
Friday	3/20/2015					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
 Employee signature Date

\_\_\_\_\_  
 Supervisor signature Date