

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/21/2015

Pay period end date: 3/5/2015

Employee: _____

Any extra hours will be
paid on the
March 20, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	2/21/2015					
Sunday	2/22/2015					
Monday	2/23/2015					
Tuesday	2/24/2015					
Wednesday	2/25/2015					
Thursday	2/26/2015					
Friday	2/27/2015					
Saturday	2/28/2015					
Sunday	3/1/2015					
Monday	3/2/2015					
Tuesday	3/3/2015					
Wednesday	3/4/2015					
Thursday	3/5/2015					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date