

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 2/6/2015  
 Pay period end date: 2/20/2015

Employee: \_\_\_\_\_

Any extra hours will be  
 paid on the  
 March 5, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	2/6/2015					
Saturday	2/7/2015					
Sunday	2/8/2015					
Monday	2/9/2015					
Tuesday	2/10/2015					
Wednesday	2/11/2015					
Thursday	2/12/2015					
Friday	2/13/2015					
Saturday	2/14/2015					
Sunday	2/15/2015					
Monday	2/16/2015					
Tuesday	2/17/2015					
Wednesday	2/18/2015					
Thursday	2/19/2015					
Friday	2/20/2015					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
 Employee signature Date

\_\_\_\_\_  
 Supervisor signature Date