

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 1/6/2015
 Pay period end date: 1/16/2015

Employee: _____

Any extra hours will be
 paid on the
 Feb 5, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	1/6/2015					
Wednesday	1/7/2015					
Thursday	1/8/2015					
Friday	1/9/2015					
Saturday	1/10/2015					
Sunday	1/11/2015					
Monday	1/12/2015					
Tuesday	1/13/2015					
Wednesday	1/14/2015					
Thursday	1/15/2015					
Friday	1/16/2015					
Saturday	1/17/2015					
Sunday	1/18/2015					
Monday	1/19/2015					
Tuesday	1/20/2015					
				Total Extra		
				hourly rate		
				Total Extra Pay		

 Employee signature Date

 Supervisor signature Date