

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 7/4/2015

Pay period end date: 7/20/2015

Employee: _____

Any extra hours will be
paid on the
Aug 5, 2015 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	7/4/2015					
Sunday	7/5/2015					
Monday	7/6/2015					
Tuesday	7/7/2015					
Wednesday	7/8/2015					
Thursday	7/9/2015					
Friday	7/10/2015					
Saturday	7/11/2015					
Sunday	7/12/2015					
Monday	7/13/2015					
Tuesday	7/14/2015					
Wednesday	7/15/2015					
Thursday	7/16/2015					
Friday	7/17/2015					
Saturday	7/18/2015					
Sunday	7/19/2015					
Monday	7/20/2015					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature Date

Supervisor signature Date