

# LEXINGTON SCHOOLS

Pay period start date: 2/6/2015  
 Pay period end date: 2/20/2015

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 March 5, 2015 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Friday	2/6/2015						
Saturday	2/7/2015						
Sunday	2/8/2015						
Monday	2/9/2015						
Tuesday	2/10/2015						
Wednesday	2/11/2015						
Thursday	2/12/2015						
Friday	2/13/2015						
Saturday	2/14/2015						
Sunday	2/15/2015						
Monday	2/16/2015						
Tuesday	2/17/2015						
Wednesday	2/18/2015						
Thursday	2/19/2015						
Friday	2/20/2015						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_