

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 11/6/2013

Pay period end date: 11/20/2013

Employee: _____

Any extra hours will be
paid on the
Dec 5, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	11/6/2013					
Thursday	11/7/2013					
Friday	11/8/2013					
Saturday	11/9/2013					
Sunday	11/10/2013					
Monday	11/11/2013					
Tuesday	11/12/2013					
Wednesday	11/13/2013					
Thursday	11/14/2013					
Friday	11/15/2013					
Saturday	11/16/2013					
Sunday	11/17/2013					
Monday	11/18/2013					
Tuesday	11/19/2013					
Wednesday	11/20/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date