

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/19/2013

Pay period end date: 11/5/2013

Employee: _____

Any extra hours will be
paid on the
Nov 20, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	10/19/2013					
Sunday	10/20/2013					
Monday	10/21/2013					
Tuesday	10/22/2013					
Wednesday	10/23/2013					
Thursday	10/24/2013					
Friday	10/25/2013					
Saturday	10/26/2013					
Sunday	10/27/2013					
Monday	10/28/2013					
Tuesday	10/29/2013					
Wednesday	10/30/2013					
Thursday	10/31/2013					
Friday	11/1/2013					
Saturday	11/2/2013					
Sunday	11/3/2013					
Monday	11/4/2013					
Tuesday	11/5/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date