

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/5/2013

Pay period end date: 10/18/2013

Employee: _____

Any extra hours will be
paid on the
Nov 5, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	10/5/2013					
Sunday	10/6/2013					
Monday	10/7/2013					
Tuesday	10/8/2013					
Wednesday	10/9/2013					
Thursday	10/10/2013					
Friday	10/11/2013					
Saturday	10/12/2013					
Sunday	10/13/2013					
Monday	10/14/2013					
Tuesday	10/15/2013					
Wednesday	10/16/2013					
Thursday	10/17/2013					
Friday	10/18/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date