

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 9/21/2013

Pay period end date: 10/4/2013

Employee: _____

Any extra hours will be
paid on the
Oct 18, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	9/21/2013					
Sunday	9/22/2013					
Monday	9/23/2013					
Tuesday	9/24/2013					
Wednesday	9/25/2013					
Thursday	9/26/2013					
Friday	9/27/2013					
Saturday	9/28/2013					
Sunday	9/29/2013					
Monday	9/30/2013					
Tuesday	10/1/2013					
Wednesday	10/2/2013					
Thursday	10/3/2013					
Friday	10/4/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date