

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 8/6/2013

Pay period end date: 8/20/2013

Employee: _____

Any extra hours will be
paid on the
Sept. 5, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	8/6/2013					
Wednesday	8/7/2013					
Thursday	8/8/2013					
Friday	8/9/2013					
Saturday	8/10/2013					
Sunday	8/11/2013					
Monday	8/12/2013					
Tuesday	8/13/2013					
Wednesday	8/14/2013					
Thursday	8/15/2013					
Friday	8/16/2013					
Saturday	8/17/2013					
Sunday	8/18/2013					
Monday	8/19/2013					
Tuesday	8/20/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date