

# LEXINGTON SCHOOLS

Pay period start date: 9/21/2013  
 Pay period end date: 10/4/2013

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Oct 18, 2013 pay date

| Day       |           | Start | Stop | Total Regular | Start | Stop | Total Over Time |
|-----------|-----------|-------|------|---------------|-------|------|-----------------|
| Saturday  | 9/21/2013 |       |      |               |       |      |                 |
| Sunday    | 9/22/2013 |       |      |               |       |      |                 |
| Monday    | 9/23/2013 |       |      |               |       |      |                 |
| Tuesday   | 9/24/2013 |       |      |               |       |      |                 |
| Wednesday | 9/25/2013 |       |      |               |       |      |                 |
| Thursday  | 9/26/2013 |       |      |               |       |      |                 |
| Friday    | 9/27/2013 |       |      |               |       |      |                 |
| Saturday  | 9/28/2013 |       |      |               |       |      |                 |
| Sunday    | 9/29/2013 |       |      |               |       |      |                 |
| Monday    | 9/30/2013 |       |      |               |       |      |                 |
| Tuesday   | 10/1/2013 |       |      |               |       |      |                 |
| Wednesday | 10/2/2013 |       |      |               |       |      |                 |
| Thursday  | 10/3/2013 |       |      |               |       |      |                 |
| Friday    | 10/4/2013 |       |      |               |       |      |                 |

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_