

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 12/21/2012

Pay period end date: 1/4/2013

Employee: _____

Any extra hours will be
paid on the
Jan. 18, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	12/21/2012					
Saturday	12/22/2012					
Sunday	12/23/2012					
Monday	12/24/2012					
Tuesday	12/25/2012					
Wednesday	12/26/2012					
Thursday	12/27/2012					
Friday	12/28/2012					
Saturday	12/29/2012					
Sunday	12/30/2012					
Monday	12/31/2012					
Tuesday	1/1/2013					
Wednesday	1/2/2013					
Thursday	1/3/2013					
Friday	1/4/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date