

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 12/6/2012

Pay period end date: 12/20/2012

Employee: _____

Any extra hours will be
paid on the
Jan. 4, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	12/6/2012					
Friday	12/7/2012					
Saturday	12/8/2012					
Sunday	12/9/2012					
Monday	12/10/2012					
Tuesday	12/11/2012					
Wednesday	12/12/2012					
Thursday	12/13/2012					
Friday	12/14/2012					
Saturday	12/15/2012					
Sunday	12/16/2012					
Monday	12/17/2012					
Tuesday	12/18/2012					
Wednesday	12/19/2012					
Thursday	12/20/2012					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date