

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 5/21/2013

Pay period end date: 6/5/2013

Employee: _____

Any extra hours will be
paid on the
June 20, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	5/21/2013					
Wednesday	5/22/2013					
Thursday	5/23/2013					
Friday	5/24/2013					
Saturday	5/25/2013					
Sunday	5/26/2013					
Monday	5/27/2013					
Tuesday	5/28/2013					
Wednesday	5/29/2013					
Thursday	5/30/2013					
Friday	5/31/2013					
Saturday	6/1/2013					
Sunday	6/2/2013					
Monday	6/3/2013					
Tuesday	6/4/2013					
Wednesday	6/5/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date