

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 5/4/2013  
 Pay period end date: 5/20/2013

Employee: \_\_\_\_\_

Any extra hours will be  
 paid on the  
 June 5, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	5/4/2013					
Sunday	5/5/2013					
Monday	5/6/2013					
Tuesday	5/7/2013					
Wednesday	5/8/2013					
Thursday	5/9/2013					
Friday	5/10/2013					
Saturday	5/11/2013					
Sunday	5/12/2013					
Monday	5/13/2013					
Tuesday	5/14/2013					
Wednesday	5/15/2013					
Thursday	5/16/2013					
Friday	5/17/2013					
Saturday	5/18/2013					
Sunday	5/19/2013					
Monday	5/20/2013					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
 Employee signature Date

\_\_\_\_\_  
 Supervisor signature Date