

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 4/20/2013

Pay period end date: 5/3/2013

Employee: _____

Any extra hours will be
paid on the
May 20, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	4/20/2013					
Sunday	4/21/2013					
Monday	4/22/2013					
Tuesday	4/23/2013					
Wednesday	4/24/2013					
Thursday	4/25/2013					
Friday	4/26/2013					
Saturday	4/27/2013					
Sunday	4/28/2013					
Monday	4/29/2013					
Tuesday	4/30/2013					
Wednesday	5/1/2013					
Thursday	5/2/2013					
Friday	5/3/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date