

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 4/6/2013

Pay period end date: 4/19/2013

Employee: _____

Any extra hours will be
paid on the
May 3, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	4/6/2013					
Sunday	4/7/2013					
Monday	4/8/2013					
Tuesday	4/9/2013					
Wednesday	4/10/2013					
Thursday	4/11/2013					
Friday	4/12/2013					
Saturday	4/13/2013					
Sunday	4/14/2013					
Monday	4/15/2013					
Tuesday	4/16/2013					
Wednesday	4/17/2013					
Thursday	4/18/2013					
Friday	4/19/2013					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date