

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 2/21/2013

Pay period end date: 3/5/2013

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Mar. 20, 2013 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	2/21/2013					
Friday	2/22/2013					
Saturday	2/23/2013					
Sunday	2/24/2013					
Monday	2/25/2013					
Tuesday	2/26/2013					
Wednesday	2/27/2013					
Thursday	2/28/2013					
Friday	3/1/2013					
Saturday	3/2/2013					
Sunday	3/3/2013					
Monday	3/4/2013					
Tuesday	3/5/2013					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date