

# LEXINGTON SCHOOLS

Pay period start date: 11/21/2012  
 Pay period end date: 12/5/2012

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Dec. 20, 2012 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Wednesday	11/21/2012						
Thursday	11/22/2012						
Friday	11/23/2012						
Saturday	11/24/2012						
Sunday	11/25/2012						
Monday	11/26/2012						
Tuesday	11/27/2012						
Wednesday	11/28/2012						
Thursday	11/29/2012						
Friday	11/30/2012						
Saturday	12/1/2012						
Sunday	12/2/2012						
Monday	12/3/2012						
Tuesday	12/4/2012						
Wednesday	12/5/2012						

\_\_\_\_\_  
 Employee signature Date

\_\_\_\_\_  
 Supervisor signature Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours _____ at rate of \$ _____ = \$ _____
Total Straight-Time hours _____ at rate of \$ _____ = \$ _____
Total Over-Time hours _____ at rate of \$ _____ = \$ _____