

# LEXINGTON SCHOOLS

Pay period start date: 5/4/2013  
 Pay period end date: 5/20/2013

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 June 5, 2013 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	5/4/2013						
Sunday	5/5/2013						
Monday	5/6/2013						
Tuesday	5/7/2013						
Wednesday	5/8/2013						
Thursday	5/9/2013						
Friday	5/10/2013						
Saturday	5/11/2013						
Sunday	5/12/2013						
Monday	5/13/2013						
Tuesday	5/14/2013						
Wednesday	5/15/2013						
Thursday	5/16/2013						
Friday	5/17/2013						
Saturday	5/18/2013						
Sunday	5/19/2013						
Monday	5/20/2013						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_