



## Lexington Local Schools

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## Lexington Preschool 2016-2017 Tuition Form

There are three options for tuition payments for this year:

### **Monthly Tuition Schedule:**

Each Month (September – April): Monthly tuition is due on or before the 10<sup>th</sup> of each month. A \$10 late fee will be applied if the payment is made after the 10<sup>th</sup> of the month.

### **Biannual Tuition Schedule:**

August 10<sup>th</sup>: First biannual payment due.  
January 10<sup>th</sup>: Second biannual payment due.

### **Annual Tuition Schedule:**

August 10<sup>th</sup>: Full tuition payment due

At the bottom of the page, select which option will work best for you and your family for this school year, then sign and return this form. All of the tuition information can be found in the parent handbook and on the preschool website for your reference throughout the year. In addition, a reminder letter will be sent in August with the amount that is owed for the upcoming year.

All checks should be made out to Lexington Local Schools with “preschool” and the child’s name written on the memo line. Checks can be mailed to the school to the attention of Genelle Eggerton. Payments can also be made in the Western office. We highly suggest not to send payments in with the preschool student.

If a child is withdrawn, a thirty day notice must be given in writing in order for any tuition to be refunded. This written notice must be mailed to the preschool mailing address or given to the Western secretary thirty days prior to the withdrawn date. Payment will be refunded for any tuition pre-paid past the thirty day period. This also applies if a child is withdrawn between August 10 and the first day of school.

If tuition is not paid monthly and attempts are not made to bring the account to date, the child will no longer be enrolled in the preschool program.

I choose to pay my tuition on the \_\_\_\_\_ schedule.  
(monthly, biannual or annual)

Parent Signature \_\_\_\_\_  
Date \_\_\_\_\_